

# Daniel Anderson Guitar Tuition

## Teaching Policy

### Do you give both Face-To-Face and Online Lessons?

Yes, I give both. I give Face-To-Face lessons from my home at 78 Rashee Road, Ballyclare, BT39 9HT where I have a dedicated room for lessons and students will find it comfortable and relaxed. I also give lessons Online using Zoom.

### Visiting my home for Face-To-Face Lessons

Please ensure that you arrive for your lesson on time, as lessons are given back-to-back without a break in-between. It's important that you arrive to pick up your child from lessons on time as I will not be available to supervise them if they have to wait. If for some reason you are late to collect your child, they can wait for you in my hall. Parking is available in the lay-by on Rashee Road outside the cream apartments a few doors down from my house. You can also park on Charles Drive (see here <https://g.page/daguitartuition?share>)

### What about COVID-19!?

**Please do not attend a FACE-TO-FACE lesson if you have COVID-19 symptoms.** If you let me know prior to your lesson, we can arrange to have an online lesson if you like. I follow government guidelines regarding all Covid-19 measures <https://www.nidirect.gov.uk/articles/coronavirus-covid-19-how-stay-safe-and-help-prevent-spread?s=09>

### Do you teach at people's homes?

Unfortunately, I don't travel to people's homes.

### What instruments do you teach?

- Acoustic Guitar (I am qualified to Grade 8 in Acoustic Guitar)
- Ukulele (I do not hold grades in Ukulele, but as the Ukulele is an easier instrument to play than Acoustic Guitar, I am able to teach up to Grade 8).

### What sort of lessons do you teach and how much are they?

- I offer FACE-TO-FACE LESSONS\* and ONLINE LESSONS WITH ZOOM
- 1-2-1 lessons for individuals. These are £10 for 30mins or £20 for an hour. I do not recommend lessons last more than 30mins for children.
- Joint lessons for two people. These are for two family members or two friends etc. These are £7.50 per person for 30mins or £15 per person for an hour.
- Group lessons. These are £5 per person for 30mins. These are only available Online using Zoom and are run on a limited basis.

\* No group lessons for Face-To-Face

### **Do you teach from a tutor book?**

I offer several different methods depending on what the student wants to achieve or what they feel they would like to try. Check out this section on my website [www.daguitartuition.com](http://www.daguitartuition.com) to find out what resources I use (please note that I offer additional online methods of learning not included on the website that I am happy to send you information on). I personally believe that for most people it's best to have a systematic approach to learning whereby you can gradually become a better player by working on progressively more challenging repertoire.

### **Do you offer a free no-obligation trial?**

Yes, I call it a Meet and Greet. This is a no obligation 30min discussion that gives students and parents a chance to meet with me. During our meet I take contact details and ask about musical background. We talk about what your goals are and what you want from tuition. We also discuss an instrument and the different learning methods available. I can also take payment for the first block of 4 lessons at the meet and greet, or, if a student or parent want to think things over, this is completely fine as well. There is absolutely no pressure to commit to lessons!

### **What are your qualifications?**

I am qualified to Grade 8 in Acoustic Guitar.

### **What is your experience and how long have you been teaching guitar?**

I taught myself to play guitar. I started playing in 1986 when I was 12 and spent over two decades involved in Church Worship. I spent most of this time as the lead vocal and instrument in church bands. I have led worship

in many settings over the years, my most notable being an evening with the Whitewell Metropolitan Tabernacle Worship Band, in what was at the time the Odyssey, Belfast (now the SSE Arena) where a crowd of 8,000 gathered. Also notable was again with the Whitewell Metropolitan Tabernacle Worship Band at the Ulster Rugby Grounds at Ravenhill where a crowd of 12,000 gathered.

I also spent a full year in the Professional Audio and Lighting industry in a business based out of Ballyclare. This was a very profitable experience, and I learned a lot in my time there. I was a partner in the business and was involved at every level including hands-on at various events such as festivals, concerts, and fashion shows.

I first taught a group of children many years ago in my 20's. However, I taught my first pupil in Ballyclare in 2014 and have continued to teach on a part-time basis since.

### **Have you had a Police Check done?**

Yes. This was done in December 2019. Please let me know if you would like a copy of this sent to you. My certificate is always displayed in my office.

### **How do you charge your fees?**

Payment is made for 4 lessons in advance and is payable by bank transfer. Payment is made before the first lesson and invoices are sent every 4 weeks. Invoices must be paid before any lessons are given and receipts will be issued for all payments.

### **Invoicing**

If you are a new student, then your first invoice is raised manually. The second invoice is raised by my invoicing system which invoices all students on the same date. The invoice system looks at your account balance and determines what you owe. This means that for your second invoice you may pay less depending on what your current balance is (after this, all your invoices will be for the normal amount). The system will look to invoice you for 4 weeks - which for an individual student is £40 - but if you have a £30 balance, the system will only charge you £10 accordingly. Holidays are not charged for.

### **Missed Lessons / Cancellation / Postponement / Refunds**

*To avoid any confusion, doubt or upset regarding payment, it is important to make sure that students/parents understand my payment policy before committing to lessons.*

Students are expected to attend all lessons. If a lesson is missed due to illness or work, it will unfortunately, still need to be paid. I rely on the income from lessons and so need to ensure that I am getting paid for all lesson slots. As most of my slots are filled, I am not able to offer other slots for missed lessons. If a lesson must be missed due to emergency or bereavement, then this will be recorded as a 'vacation' and the lesson fee will not be charged. I always try to operate with fairness and common sense and to accommodate students when I can. If students miss several lessons, their lesson slot may have to be given to another student instead. **Lessons cannot be postponed, and I do not offer refunds.**

Due to the severity of Covid-19 and the fact that many students may need to miss lessons due to a positive test, I will try to fill the slot with another student if possible. Although this is not guaranteed, I will do my best to try and fill the slot. If another student can take the slot, the lesson will be non-chargeable.

I am currently trialling the option to allow paid students to book 'open lesson slots' themselves via the Student Portal. These 'open lesson slots' are slots that have been made available due to other student non-attendance. These lessons can be cancelled up to 6 hours prior to the lesson slot but will be chargeable if cancelled after this deadline.

### **Do you hold Public Liability Insurance?**

Yes. My Public Liability Insurance is with Hiscox and the limit of Indemnity is £1,000,000.

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If you have any questions on the above information, please do not hesitate to contact me.

Kind Regards,

Daniel

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